**Call for Applications**

**SHARE “Peer Multiplier Training” (PMT) –**

**Training-of-Trainers Seminar for experts in the field of**

**Teaching and Learning (track 1)**

**&**

**External Quality Assurance (track 2)**

**ANNEX 1:**

**Application Form**

**The application deadline is 15 April 2018.**

For any questions, kindly contact

the SHARE project team via gries@daadjkt.org or ellyzar@daadjkt.org.

***I. Personal Information:***

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Title** | **First Name** | **Last Name** |

|  |
| --- |
|  |
| **Position / Function** |

|  |  |
| --- | --- |
|  |  |
| **Institution** | **Department** |

|  |
| --- |
|  |
| **Address** (office – street, post box, postal code, city, country) |

|  |  |
| --- | --- |
|  |  |
| **E-Mail** (office) | **E-Mail** (private) |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Country of Residence** | **Nationality** | **Date of Birth** |

|  |  |  |
| --- | --- | --- |
| **Gender** | Female | Male |

***II. Educational Background*** *(only the highest degree)****:***

|  |  |  |
| --- | --- | --- |
| from – to (Month/Year) | Institution | Degree(s) / Diploma(s) obtained |
|  |  |  |
|  |  |  |

***III. Professional Position(s)*** *(with relevance to the training topics)****:***

|  |  |  |
| --- | --- | --- |
| from – to (Month/Year) | Institution | Position held |
|  |  |  |
|  |  |  |

***IV. English Language Skills:***

Please indicate your English language competencies on a scale from 1 to 5 (1 = basic; 5 = excellent):

|  |  |  |
| --- | --- | --- |
| Reading | Speaking | Writing |
| Wählen Sie ein Element aus. | Wählen Sie ein Element aus. | Wählen Sie ein Element aus. |

***V. Description of tasks performed in your position with regard to EITHER teaching and learning (e.g. curriculum development or review) OR external quality assurance (****200 words max)****:***

|  |
| --- |
|  |

***VI. Experience in organising workshops and trainings*** *(200 words max)****:***

|  |
| --- |
|  |

***VII. Did you participate in another activity organised by SHARE or DAAD (e.g. ASEAN-QA, DIES) before*** *(200 words max)****?:***

|  |  |
| --- | --- |
| **Yes** | **No** |
| *If “Yes”, please specify (200 words max):* | |

***VIII. Please choose the training track you want to apply for:***

|  |  |
| --- | --- |
| **Teaching and Learning (track 1)** | **External Quality Assurance (track 2)** |

***IX. Type of Application:***

|  |  |
| --- | --- |
| **Individual Application** | **Team Application** |
| *If “Team Application”, please specify:* | |
| Name and Institution of the team partner: | |

|  |
| --- |
| **Submitting an Application:**  Please send your application as electronic copy to the following address:  DAAD Regional Office Jakarta  attn: SHARE  Jl. Jend. Sudirman, Kav. 61-62, Summitmas 2, 14th Floor  Jakarta 12190  Email: gries@daadjkt.org  Cc: aqan@mqa.gov.my  Please make sure to include the following documents:   * Application Form (see Annex 1), signed by the applicant * Project Proposal (see Annex 2), signed by the leadership of the applicant’s home institution * Only if activities are planned at a place outside the home institution: A support letter from the respective host institution(s) * CV (2 pages maximum), including a passport-sized picture   Only complete applications can be considered for selection.  **The deadline for submission is Sunday, 15 April 2018!** |

I herewith confirm my sincere interest in the SHARE “Peer Multiplier Training” (PMT) – Training-of-Trainers Seminar for experts in the field of Teaching and Learning & External Quality Assurance” and the correctness of the information provided in this application form.

|  |  |
| --- | --- |
| Date: | Signature: |
|  |  |