

EUROPEAN UNION SUPPORT TO HIGHER EDUCATION IN THE ASEAN REGION

Terms of Reference

3rd SHARE Scholarship Programme - International Relation Office Workshop

**“Managing Internationalisation and the SHARE scholarship programme”**

1. **Background**

SHARE is an EU Grant funded project with an overarching objective to strengthen regional cooperation, enhance the quality, competitiveness and internationalisation of ASEAN higher education institutions and students, contributing to an ASEAN Community in 2015 and beyond. SHARE is a consortium led by British Council, comprising the German Academic Exchange Service (DAAD), EP-Nuffic (EPN), Campus France (CF), the European Association for Quality Assurance in Higher Education (ENQA) and the European University Association (EUA).

EP-Nuffic will pilot test the impact of SHARE’s work on Credit Transfer System (CTS), through ‘mobility with scholarships.’ An essential part of the scholarship programme is the overall student experience in receiving credits for the course work done abroad and the possibility to use these credits towards their degree in their home university. The mobility with scholarships within SHARE will provide direct feedback for further progress in CTS to develop continuous improvements.

One of the key activities in result area of “Mobility with Scholarship” is to provide capacity building for Higher Education Institutions in the region. EP-Nuffic will conduct several workshops to enhance the internationalization knowledge of International Relation Office for SHARE scholarship programme partner university. The first workshop was held in Ha Noi in June 2016 and the second workshop was co-hosted with University of Indonesia on 6 – 7 September 2016, it is proposed that the third workshop will be held in Bangkok, Thailand. The basis in choosing Bangkok for the third workshop is to maximise the event with promotional/ info session activities to the four SHARE universities located in Thailand (Chulalongkorn, KMUTT, Payap, Thammasat University to increase Thai students’ participation in the scholarship.

1. **Objectives**

The aim of this workshop is to enhance the knowledge of internationalization to the participating universities of SHARE Scholarship Programme. This workshop also introduces and familiarize SHARE scholarship programme to all the universities and review the SHARE scholarship framework guidebook. There will be sessions in the workshop to discuss on lesson learned, best practices from the experience of Batch 1 and batch 2.

1. **Deliverable and Scope of Works**

EP-Nuffic will be hosting the workshop. The workshop will be held at the Embassy if the Kingdom of Netherlands in Bangkok, Thailand and the program will run for two days from 22 – 23 February 2017. EP-Nuffic will be responsible for delivering the workshop which includes arranging logistic (flights, accommodation and allowance) for the participants and speakers, providing workshop materials, etc.

1. **Participants**

The workshop will be attended by representatives from International Office Relation of 29 universities part of SHARE Scholarship Programme university’s partners. EP-Nuffic will invite Director of International Relations Office from each university’s partners. Their participation to the workshop shall be covered under the SHARE programme. Additional participation from the SHARE universities are welcome however their participation will be at their own cost.

University representatives from Brunei Darussalam and Singapore will also be invited to take part in the workshop and to the scholarship programe, however their participation to the workshop and the scholarship will be bourne by themselves.

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| **No.** | **Organization/University Name** | **Country** | **Number of Participants** |
| *ASEAN Universities* | | | |
| 1 | Royal University of Phnom Phenh | Cambodia | 1 |
| 2 | The University of Cambodia | Cambodia | 1 |
| 3 | Phnom Penh International University | Cambodia | 1 |
| 4 | National University of Management | Cambodia | 1 |
| 5 | National University of Laos | Lao PDR | 1 |
| 6 | University of Indonesia | Indonesia | 1 |
| 7 | Diponegoro University | Indonesia | 1 |
| 8 | Bina Nusantara (BINUS) University | Indonesia | 1 |
| 9 | Bogor Agricultural University | Indonesia | 1 |
| 10 | Universiti Kebangsaan Malaysia | Malaysia | 1 |
| 11 | Taylor’s University | Malaysia | 1 |
| 12 | Universiti Teknologi Malaysia | Malaysia | 1 |
| 13 | Universiti Malaysia Sabah | Malaysia | 1 |
| 14 | University of Yangon | Myanmar | 1 |
| 15 | Mandalay University | Myanmar | 1 |
| 16 | Myanmar Maritime University | Myanmar | 1 |
| 17 | Yangon University of Economics | Myanmar | 1 |
| 18 | University of the Philippines | Philippines | 1 |
| 19 | University of Santo Thomas | Philippines | 1 |
| 20 | De La Salle University | Philippines | 1 |
| 21 | Ateneo Manila University | Philippines | 1 |
| 22 | Chulalongkorn University | Thailand | 1 |
| 23 | Payap University | Thailand | 1 |
| 24 | King Mongkut's University of Technology Thonburi | Thailand | 1 |
| 25 | Thammasat University | Thailand | 1 |
| 26 | Viet Nam National University, Hanoi | Viet Nam | 1 |
| 27 | Hanoi University of Science and Technology | Viet Nam | 1 |
| 28 | Ho Chi Minh University of Technology and Science | Viet Nam | 1 |
| 29 | Hue University | Viet Nam | 1 |
| 30 | 1 University from Brunei Darussalam | Brunei Darussalam | 1 |
| 31 | 1 University from Singapore | Singapore | 1 |
| *SHARE* | | | |
|  | EP-Nuffic | Indonesia | 6 |
|  | Campus France (tentative) | Indonesia | 2 |
|  | DAAD (tentative) | Indonesia | 1 |
|  | SHARE PMO (tentative) | Indonesia | 1 |

1. **Proposed Workshop Agenda (tentative)**

The theme of the workshop is “Managing Internationalisation and the SHARE scholarship programme”

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| Tuesday 21 February 2017 |
| Arrival of participants |
| Day 1 – Wednesday 22 February 2017 |
| **Welcome Address – by Representative of the Embasy of the Kingdom of the Netherlands** |
| **Opening Address – Keynote Speech by EP-Nuffic/SHARE Programme Director for Scholarships** |
| **Workshop 1(EP-Nuffic)**  Higher Education Governance and Management Mechanism of the International Office   * Trends and changes in higher education in the context of Internationalization and implications of future student mobility and its development * Engaging Partnerships and Institutional Cooperation * Overcoming mobility challenges and issues that Institution, Staff and Student may have come across * Balancing incoming and outgoing students: how could we become more attractive to the students in the region * Case Study Exercise & Discussion |
| **Workshop 2 (EP-Nuffic)**  Review of the SHARE Scholarship Framework   * Lesson learned based on the Monitoring and Evaluation survey from Batch 1 * SHARE Scholarship selection for Batch 2 * Presentation from participating universities from batch 2  1. Royal University of Phnom Penh/Phnom Penh International University 2. Diponegoro University/ Bogor Agricultural University 3. National University of Laos 4. Universiti Kebangsaan Malaysia/Taylors University 5. Yangon University/Mandalay University 6. University of the Philippines / University of Santo Thomas 7. Chulalongkurn University/Payap University 8. Viet Nam National University, Ha Noi / Hue University  * Review of Student Eligibility criteria for intra ASEAN and ASEAN – EU scholarship * Review of Financial modalities for intra ASEAN and ASEAN – EU Scholarship * Modalities for ASEAN – European Scholarship * Application Deadlines for Batch 3 and Batch 4 |
| Day 2 – Thursday 23 February 2017 |
| **Workshop 3: (Campus France)**  SHARE Mobility Tools : implementations, constrainst and new developments   * The SHARE Charter * Course catalogue * Learning Agreement and Learning Agreement Amendment Form * Credit transfer sheet for outgoing students * Transcript of records for inbound students * Certificate of Mobility and recognition of credits * The SHARE Platform |
| Friday 24 February 2017 |
| Departure of Participants |