

**SHARE “Peer Multiplier Training” (PMT) –  
Training-of-Trainers Seminar for experts in the field of**

**Teaching and Learning (track 1)  
&  
External Quality Assurance (track 2)**

**4-7 June 2018  
Le Meridien Hotel, Jakarta, Indonesia**

**Draft Version as of 23 May 2018**

### **1. About SHARE**

A consortium of British Council (lead), Campus France, the German Academic Exchange Service (DAAD), Nuffic, the European Association for Quality Assurance in Higher Education (ENQA) and the European University Association (EUA) are working with ASEAN counterparts to implement SHARE from 2015 to 2019. The programme has the broad remit to strengthen regional cooperation, enhance the quality, competitiveness and internationalisation of ASEAN higher education institutions and students, contributing to an ASEAN Community beyond 2015. SHARE focuses on three result areas, among them Qualifications Frameworks (QFs) and Quality Assurance (QA). Here the project aims at supporting the ASEAN Qualifications Reference Framework (AQRF) and the ASEAN Quality Assurance Framework (AQAF) and the work of the AQRF Committee and AQAN with a focus on higher education.

### **2. SHARE contribution to QFs and QA**

For the field of QF, the SHARE project commissioned Higher Education experts Andrea Bateman and Mike Coles to conduct a study on the current state of development of the AQRF and National Qualifications Frameworks in ASEAN. This study recommends that SHARE should focus on the use of learning outcomes in higher education, given that learning outcomes are a core element of qualifications frameworks.

For the field of QA, SHARE commissioned the Centre for Quality Development of the University of Potsdam, Germany to conduct a study on the current state of QA in the ASEAN region. This study recommends, among others, that SHARE should offer consultancy and tailored capacity building activities at national level and create a regional platform to enable mutual learning.

### **3. Objectives of the SHARE “Peer Multiplier Training” (PMT):**

Deriving from the abovementioned needs in the fields of QF and QA, the overall objectives of the PMT scheme are to:

- Build up a **pool of local/regional trainers** (SHARE peer multipliers);
- Enable capacity **maintenance and dissemination** in the long run (peer-to-peer multiplication);
- Promote the **development and follow-up of topics** discussed in Result Area 2 such as QA standards and mechanisms, qualifications frameworks, outcome-based education and learning outcomes, internationalisation, recognition of degrees and prior learning etc.

Upon completion of their instruction, the SHARE peer multipliers will be entrusted with sharing and disseminating the core values and methodologies of the project amongst their ASEAN peers. They will thereby become strategically placed trainers with the tools and capacities to ensure the long-term sustainability and continuity of the promoted ideas and knowledge about qualifications frameworks and quality assurance, corresponding to the principle of **peer-to-peer multiplication**. This action is essential for both parts of Result Area 2 and could be considered to resemble the “Bologna Experts” group, which has proven highly useful within the context of the European Higher Education Area (EHEA).

#### 4. List of People

##### a. Speakers and Facilitators:

1. **Prof. T Basaruddin**  
President, AQAN Quality Assurance Network; Director of the Executive Board, National Accreditation Agency for Higher Education, Indonesia
2. **Ms. Lucila R. Calairo**  
Director, Quality Assurance Office, De La Salle University-Dasmariñas, Philippines
3. **Ms. Fiona Crozier**  
Head of International, The Quality Assurance Agency for Higher Education (QAA), United Kingdom
4. **Prof. Zita Mohd Fahmi**  
Fellow QA Expert, Malaysian Qualifications Agency; Chair, SHARE Expert Working Group on QA, Malaysia
5. **Dr. Julapot Chiravachradej**  
Associate Dean for Planning and Development, Faculty of Engineering, King Mongkut's University of Technology Thonburi (KMUTT), Thailand
6. **Dr. Anke Köhler**  
Senior Researcher for Teacher Training, Leuphana University of Lüneburg, Germany
7. ASEAN Secretariat
8. Delegation of the European Union to Indonesia and Brunei Darussalam
9. **Mr. Johnson Ong Chee Bin**  
AUN-QA Expert; Member, SHARE Expert Working Group on Quality Assurance, Singapore
10. **Ms. Concepcion V. Pijano**  
Senior Adviser, Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU); Member, SHARE Expert Working Group on QA, Philippines
11. **Dr. Paula Santi Rudati**  
Vice-Director for Academic Affairs, Bandung State Polytechnic (POLBAN), Indonesia
12. **Prof. Dr. Martin Valcke**  
Head of Department of Educational Studies, Ghent University, Belgium

##### b. EU SHARE members of staff

1. **Ms. Raya Mae Aquino (Master of Ceremony)**  
SHARE Programme Assistant, DAAD Regional Office Jakarta, Indonesia
2. **Ms. Ellyzar**  
SHARE Programme Officer, DAAD Regional Office Jakarta, Indonesia
3. **Mr. Sebastian Gries**  
SHARE Programme Manager, DAAD Regional Office Jakarta, Indonesia
4. **Mr. Christian Rabi**  
Deputy Director, DAAD Regional Office Jakarta, Indonesia
5. **Mr. Thomas Zettler**  
SHARE Programme Director for DAAD; Director, DAAD Regional Office Jakarta, Indonesia
6. **Mr. Marc Wilde**  
Senior Expert on Higher Education Management, DAAD; Member, SHARE Expert Working Group on QA, Germany

**Day 1: Monday, 4 June 2018**

<b>08:30 – 09:00</b>	<b>Registration &amp; Establishing Contacts</b>
<b>09:00 – 09:45</b>	<p><b>Opening Remarks</b></p> <p><i>N.N.</i> <i>ASEAN Secretariat</i></p> <p><i>N.N.</i> <i>Delegation of the European Union to Indonesia and Brunei Darussalam</i></p> <p><b>Prof. T Basaruddin</b> <i>ASEAN Quality Assurance Network (AQAN)</i></p> <p><b>Introduction to the Peer Multiplier Training</b></p> <p><i>Marc Wilde</i> <i>German Academic Exchange Service (DAAD)</i></p>
<b>09:45 – 10:15</b>	<p><b>Session 1:</b> <b>The AQRF and the AQAF: A brief recap on the status quo</b></p> <p><i>Zita Mohd Fahmi</i></p> <p>Chair: <i>Marc Wilde</i></p>
<b>10:15 – 10:45</b>	<p><b>Session 2:</b> <b>Ice-breaking exercise</b></p> <p><i>Anke Köhler</i> <span style="float: right;"><i>Johnson Ong Chee Bin</i></span></p>
<b>10:45 – 11:15</b>	<b>Coffee Break + Group Picture</b>
<b>11:15 – 12:00</b>	<p><b>Session 3:</b> <b>Designing a (training) programme: Objectives, Methods and Implementation</b></p> <p><i>Anke Köhler</i></p> <p>Chair : <i>Concepcion V. Pijano</i></p>
<b>12:00 – 12:30</b>	<p><b>Session 4:</b> <b>Lessons learnt from Multiplication Projects: Case Studies from DIES-Alumni</b></p> <p><i>Paula Santi Rudati</i> <span style="float: right;"><i>Lucila R. Calairo</i></span></p> <p>Chair: <i>Concepcion V. Pijano</i></p>
<b>12:30 – 13:45</b>	<b>Lunch Break</b>

13:45 – 14:30	<b>Session 5:</b> <b>A toolbox for activity planning: Introducing the ADDIE Framework</b>  <i>Johnson Ong Chee Bin</i>
14:30 – 15:30	<b>Session 6:</b> <b>Implementing new concepts: Further developing the Project Proposal</b> <i>Individual Exercise</i>  Facilitated by:  <i>Anke Köhler</i> <span style="float: right;"><i>Johnson Ong Chee Bin</i></span>
15:30 – 15:45	<b>Coffee Break</b>
15:45 – 17:00	<b>Session 7:</b> <b>Ex(changing) impressions: Presentation of Project Proposals among peers</b> <i>Group Exercise</i>  Small groups moderated by:  <i>Anke Köhler</i> <span style="float: right;"><i>Johnson Ong Chee Bin</i></span> <i>Martin Valcke</i> <span style="float: right;"><i>Concepcion V. Pijano</i></span> <i>Zita Mohd Fahmi</i> <span style="float: right;"><i>Julapot Chiravachradej</i></span> <i>Paula Santi Rudati</i> <span style="float: right;"><i>Lucila R. Calairo</i></span> <i>Fiona Crozier</i>
17:00 – 17:30	<b>Wrap-up Day 1 &amp; clearing the “Pigeon Hole”</b>  <i>Anke Köhler</i> <span style="float: right;"><i>Julapot Chiravachradej</i></span>

**Day 2: Tuesday, 5 June 2018**

09:00 – 10:15	<p><b>Session 8:</b> Moderating an activity: A toolbox for reaching and engaging your audience</p> <p><i>Johnson Ong Chee Bin</i>                      <i>Anke Köhler</i></p>	
10:15 – 10:30	Coffee Break	
10:30 – 11:30	<p><b>Session 9-A:</b> Training Session – Group 1: <b>Title to be confirmed</b></p> <p><i>Anke Köhler</i></p>	<p><b>Session 9-B:</b> Training Session – Group 2: <b>Title to be confirmed</b></p> <p><i>Johnson Ong Chee Bin</i></p>
11:30 – 11:45	<p><b>Change of Rooms</b> <i>Groups 1 &amp; 2 will convene in the plenary room</i></p>	
11:45 – 12:30	<p><b>Session 10:</b> Making your point: Designing and implementing policy awareness seminars in higher education</p> <p>Case Study A: <i>“Triggering engagement for innovations in Teaching and Learning”</i></p> <p><i>Martin Valcke</i></p> <p>Case Study B: <i>“Disseminating the European Standards and Guidelines (ESG) by stakeholder dialogue”</i></p> <p><i>Fiona Crozier</i></p> <p>Chair: <b>tbc</b></p>	
12:30 – 13:45	Lunch	
13:45 – 14:15	<p><b>Session 10:</b> <i>continued</i></p> <p>Case Study C: <b>“title to be confirmed”</b></p> <p><i>Julapot Chiravachradej</i></p> <p>Chair: <b>tbc</b></p>	
14:15 – 14:30	<p><b>Change of Rooms</b> <i>Groups 1 &amp; 2 will convene in the sub-group rooms</i></p>	
14:30 – 15:30	<p><b>Session 9-A:</b> <i>continued with Group 2</i> <i>Groups 1 and 2 will swap, so each group will take part in both trainings</i></p> <p><i>Anke Köhler</i></p>	<p><b>Session 9-B:</b> <i>continued with Group 1</i> <i>Groups 1 and 2 will swap, so each group will take part in both trainings</i></p> <p><i>Johnson Ong Chee Bin</i></p>

15:30 – 16:00	<b>Coffee Break</b>
16:00 – 16:30	<b>Wrap-up Day 2 &amp; clearing the “Pigeon Hole”</b> <i>Anke Köhler</i> <span style="float: right;"><i>Concepcion V. Pijano</i></span>
16:30 – open end	<b>Session 11: Implementing new concepts: Further developing the Project Proposal Individual Exercise</b> Facilitated by: <i>Anke Köhler</i> <span style="float: right;"><i>Johnson Ong Chee Bin</i></span> <i>All other experts will be available for individual coaching advice.</i>

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Day 3: Wednesday, 6 June 2018

09:00 – 09:45	<p><b>Session 12:</b> EQA: just bureaucracy or a driving force for academic programmes and their improvement?</p> <p><i>Fiona Crozier</i></p> <p>Chair: <b>tbc</b></p>	
09:45 – 10:30	<p><b>Session 13:</b> Seen in comparison: Learning Outcomes in the EU and ASEAN</p> <p><i>Martin Valcke</i> <span style="float: right;"><i>Julapot Chiravachradej</i></span></p> <p>Chair: <b>tbc</b></p>	
10:30 – 10:45	Coffee Break	
10:45 – 12:30	<p><b>Session 14-A:</b> Training Session – Group T&amp;L: Conducting T&amp;L seminars</p> <p><i>Martin Valcke</i></p> <p><i>Anke Köhler</i></p>	<p><b>Session 14-B:</b> Training Session – Group EQA: Conducting assessor and internal staff trainings</p> <p><i>Fiona Crozier</i></p> <p><i>Concepcion V. Pijano</i></p> <p><i>Zita Mohd Fahmi</i></p>
12:30 – 13:45	Lunch Break	
13:45 – 15:15	<p><b>Session 15-A:</b> Interpersonal Coaching (Parallel Sessions)</p> <p><i>Anke Köhler</i></p> <p><i>Julapot Chiravachradej</i></p> <p><i>Johnson Ong Chee Bin</i></p> <p><i>Martin Valcke</i></p> <p><i>Fiona Crozier</i></p> <p><i>Paula Santi Rudati</i></p> <p><i>Lucila R. Calairo</i></p>	<p><b>Session 15-B:</b> Training Session – Group “AQAF Champions”</p> <p><i>Concepcion V. Pijano</i></p> <p><i>Zita Mohd Fahmi</i></p>
15:15 – 15:45	Coffee Break	

<b>15:45 – 17:30</b>	<b>Session 16:</b> <b>The final touch: Fine-tuning the Project Proposal and designing a poster</b> <b><i>Individual Exercise</i></b>  Facilitated by:  <b><i>Anke Köhler</i></b>  <i>All other experts will be available for individual coaching advice.</i>	<b>Session 15-B:</b> <i>continued</i>
<b>18:00</b>	<b>Farewell Dinner</b>	

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**Day 4: Thursday, 7 June 2018**

09:00 – 10:00	<p><b>Session 17:</b>  “<i>And what comes after?</i>” Evaluating and following up a workshop</p> <p><i>Johnson Ong Chee Bin</i> <span style="float:right"><i>Anke Köhler</i></span></p>		
10:00 – 11:15	<p><b>Session 18-A:</b>  Poster Presentation &amp; Feedback – Group T&amp;L</p> <p><i>Martin Valcke</i>   <i>Johnson Ong Chee Bin</i></p>	<p><b>Session 18-B:</b>  Poster Presentation &amp; Feedback – Group EQA</p> <p><i>Fiona Crozier</i>   <i>Anke Köhler</i></p>	<p><b>Session 18-C:</b>  Training Session – Group “AQAF Champions”</p> <p><i>Concepcion V. Pijano</i>   <i>Zita Mohd Fahmi</i></p>
11:15 – 11:45	<p><b>Coffee Break</b></p>		
11:45 – 12:30	<p><b>Session 19:</b>  The relevance and methods of networking (followed by World Café)</p> <p><b>Chair:</b>  <i>Marc Wilde</i></p>		
12:30 – 13:45	<p><b>Lunch Break</b></p>		
13:45 – 14:30	<p><b>Session 20:</b>  Making the tour: Gallery walk for all participants</p>		
14:30 – 15:00	<p><b>Session 21:</b>  Evaluation and wrap-up of the PMT</p> <p><i>Johnson Ong Chee Bin</i> <span style="float:right"><i>Anke Köhler</i></span></p> <p><b>Chair:</b>  DAAD (tbc)</p>		
15:00 – 15:45	<p><b>Farewell and hand-over of participant certificates</b></p> <p><i>The session will be led by <b>Thomas Zettler</b>, SHARE Programme Director for DAAD, and executed by the entire team of experts and facilitators.</i></p>		